

**REGISTRATION OF SUPPLIERS/ CONTRACTORS
FOR YEAR – 2015
MINISTRY OF DEFENCE & URBAN DEVELOPMENT**

1. According to the Extra Ordinary gazette No 1508/08 dated 30 July 2007, applications are hereby invited by the Secretary, Ministry of Defence & Urban Development from foreign manufactures and authorized agents of manufactures, local manufactures, suppliers and civil engineering contractors/consultants who wish to register themselves with the Ministry of Defence & Urban Development for the supply of goods and services during the year 2015, for the departments and Agencies coming under the purview of the Ministry of Defence & Urban Development listed below:

* Ministry of Defence & Urban Development	www.defence.lk
• National Cadet Corps	• Joint Services Language Training Institute
• Center for Research & Development	• Defence Service College
• State Intelligence Service	
• Secretariat for Non-Governmental Organizat	
* Sri Lanka Army	www.army.lk
* Sri Lanka Navy	www.navy.lk
* Sri Lanka Air Force	www.airforce.lk
* Department of Registration of Person	www.rpd.gov.lk
* Department of Emigration & Immigration	www.immigration.gov.lk
* Department of Civil Security	www.csd.lk
* Department of Coast Guard	www.coastguard.gov.lk
* Department of Coast Conservation & Coastal Resources Management	www.sltda.gov.lk/coast_conservation
* Urban Development Authority	www.uda.lk
* General Sir John Kotalawala Defence University	www.kdu.ac.lk
* Sri Lanka Land Reclamation & Development Corporation	www.landreclamation.lk
* Dangerous Drug Control Board	www.nddcb.gov.lk
* Defence Service Command & Staff College	www.dscsc.lk
* Rana Viru Seva Authority	

02. Obtaining the Applications

- a. Applications can be downloaded through the web-sites of the Ministry of Defence and Urban Development and the Departments mentioned above from 2014.08.18 to 2014.10.03.
- b. A set of application form which includes approximately 57 pages will consist of following components.
 - ❖ The detailed category list which consists of approximately 48 pages
 - ❖ Main application form
 - ❖ Foreign supplier's data form, (Annex "A")
 - ❖ General instructions, terms and conditions (Annex "B", "B1").
 - ❖ Particulars regarding the dates which accept the applications and category charges.

03. Paying the Category Charges

- a. Rs. 1500/= will be charged from the Local Suppliers for each category.
- b. US \$ 15 will be charged from the Foreign Suppliers for each category.
- c. As the **Category charges are not accepted by the Ministry of Defence**, payments made for the category charges for the Registration of Suppliers for the year 2015 should be credited to the Account No 7040119 at the Thaprobane Branch of the Bank of Ceylon through any Branch of Bank of Ceylon.

- d. **Category charges made through the Foreign Missions in respect of the Foreign Supplier registration for the year 2015 have been terminated.** Foreign Suppliers should use the Swift Code to credit the payments to the Bank of Ceylon instead of above.

Swift No - **BCEYLKLX**

Branch Code - **747**

Account No - **7040119**

- e. The Cash Deposit Slip which utilized for the payments over the category charges should be forwarded together with the application. (As a certification to the payments made over the category charges)
- f. Both Local and Foreign Suppliers should complete the payments over the category charges during the period from 2014.08.18 to 2014.10.03 . Ministry of Defence and Urban Development will not be responsible over the payments made after 2014.10.03 .
4. Duly completed application forms together with all the necessary documents should be sent by registered post to :

The Chief Accountant
Ministry of Defence & Urban Development
15/5, Baladaksha Mawatha, Colombo 03.

On or before 17th October 2014. The top-left-hand corner of the envelope containing the application in respect of Local Suppliers should be marked as “ **REGISTRATION OF SUPPLIERS – 2015 (Local)**” and Foreign Suppliers marked as “**REGISTRATION OF SUPPLIERS – 2015 (Foreign)**”.

5. Authority to take final decisions over the Registration of Suppliers for the year 2015 is vested in the Secretary of Defence and Urban Development.

Gotabaya Rajapaksa RWP RSP psc
Secretary
Ministry of Defence & Urban Development

Ministry of Defence & Urban development,
15/5, Baladaksha Mawatha,
Colombo 03. Sri Lanka
11th August 2014.

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