



# Invitation for Bids (IFB)

The Democratic Socialist Republic of Sri Lanka  
Ministry of Defence



Sri Lanka Navy

**Contract Identification No** SLN/VICT/01/2018

1. The Chairman, Cabinet Appointed Procurement Committee on behalf of the Sri Lanka Navy invites sealed bids from eligible and qualified Sri Lankan Business Entities, Manufacturers, Firms, and Limited Liability Companies and other establishments who intend to supply fresh and dry provisions to following supply Stations for the year 2018. The list of Stations and categories of dry and fresh food are indicated at para 2.0 below. The supply period is 01<sup>st</sup> of January 2018 to 31<sup>st</sup> of December 2018.

2. The list of Stations and categories of Dry and Fresh food are as follows.

Fresh Food categories and delivery stations

Station	Category
<b><u>2.1 Group –A –Fresh Stations</u></b>	<b><u>Fresh food categories</u></b>
2.1.1 Colombo South	1) Vegetables and Fruits
2.1.2 Colombo North	2) Frozen Foods
2.1.3 Kandy	3) Eggs Hen
2.1.4 Galle	4) Coconut without husks
2.1.5 Tangalle	5) Meat
2.1.6 Panama	6) Chicken
2.1.7 Poonewa	7) Fresh Fish
2.1.8 Mannar	8) Dairy Products/Ice Cream
2.1.9 Puttlam	9) Bakery Product
2.1.10 Mullikulam	10) Sri Lankan Breakfast / Dinner Food
2.1.11 Maho	
2.1.12 Kankasanthurai	
2.1.13 Kayts	
2.1.14 Trincomalee	
2.1.15 Mullaitivu	
2.1.16 Vakarai	
2.1.17 Kinniya	
2.1.18 Thiriyaya	

Dry food categories and delivery stations

<u>Station</u>	
<b><u>2.2 Group – B – Dry Stations</u></b>	<b><u>Dry Food Categories</u></b>
2.2.1 Colombo South	1) Rice
2.2.2 Colombo North	2) Grains
2.2.3 Kandy	3) Sugar
2.2.4 Trinkomalee	4) Tea Leaves
2.2.5 Mullaitivu	5) Chilly and Condiments
2.2.6 Vakarai	6) Dry Fish
2.2.7 Kankasanthurai	7) Cooking Oil
2.2.8 Puttlam	8) Pasta
2.2.9 Mullikulam	9) Milk Powder
2.2.10 Poonewa	10) Biscuit & Confectioneries
2.2.11 Galle	11) Nourishment
2.2.12 Panama	12) Canned Food
2.2.13 Tangalle	13) Bakery product & raw ingredients
	14) Cordial/Jam/Sauce/Chutney items
	15) Other items
	16) Bottled water
	17) Field ration packets

### 2.3 Specific instructions for each category.

2.3.1 Supply of any one fresh foods category to any one Stations / delivery points in “**Group –A**” will be considered as separate bid. Bidder should bid for all items in a fresh food category. Bidder can bid all or any category for one or more Stations in the Group A. If the bidder fails to bid all the items in a category, bid will be considered as non – responsive.

2.3.2 Supply of any one dry foods category to any one Stations / delivery points in “**Group –B**” will be considered as separate bid. Bidder should bid for all items in a dry food category. Bidder can bid all or any category for one or more Stations in the Group **B**. If the bidder fails to bid all the items in a category, bid will be considered as non – responsive

3. If the bidder is selected and being an eligible and qualified contractor, for the above tenders, bidder shall deliver the relevant food items to the relevant stations/ delivery points. The details with

regard to the relevant Stations /delivery points are indicated in the bidding document.

Clause	Item	Condition
3.1.1	As per the above 2.1 (Group A) supply of fresh food Category for individual Stations	Shall be considered as separate procurement matter and the bidding process, evaluation and selection process shall be executed as separately (Stations 18 x Categories 10 =Tenders 180)
3.1.2.	As per the above 2.2 (Group B) supply of dry food category for individual Stations	Shall be considered as separate procurement matter and the bidding process, evaluation and selection process shall be executed as separately (Stations 13 x Categories 17 =Tenders 221)

4. Bids will be called through the National Competitive Bidding procedure and foreign bidders are not permitted to bid.
5. Bidder shall have following Eligibility criteria.
  - 5.1 Bidder shall be a locally registered Sri Lankan Business Entity.
  - 5.2 Bidder shall not been blacklisted.
  - 5.3 Bidder shall have any experience involved in similar nature business. If any poor performance reported and evidenced against to the bidder, total bids or one or more bids liable to rejection in bid evaluation.
  - 5.4 Bidder shall have adequate cold rooms, warehouse, transport and freezer trucks facilities and the aforesaid facilities shall be maintained in satisfactory level.
  - 5.5 Bidder shall have adequate financial resources.
  - 5.6 When determining the total awarding quantity / total awarding sum for a specific contractor, the SCAPC shall consider the above capabilities mentioned in above 5.4 and 5.5.
  - 5.7 Detailed descriptions of eligibility and qualification criteria has mentioned in the Bidding Document (Bidding Data Sheet).
6. Interested bidders may obtain further information and eligibility criteria and may inspect bidding documents free of charge at the office of Director Naval Victualing & Clothing at the address given in para 11 below, from 23.10.2017 to 10.11.2017 during 0900 hrs to 1500 hrs on each working day
7. Additional details are provided in the Bidding Documents.
8. The time schedule for issuing of bidding documents and closing and acceptance of bids are as

follows,

8.1 Issuing Bidding Documents 0900 hrs on 23.10.2017 to 1500 hrs on 10.11.2017 on each working day at the Directorate of Naval Victualing and clothing office, Naval Headquarters Colombo 01.

8.2 Pre- Bid meeting 10.00 hrs. on 30.10.2017 at the Main Auditorium, 3<sup>rd</sup> Floor, Ministry of Defence, Baladaksha Mawatha, Colombo 03

8.3 Deadline for inspection of Bidding Documents (free of charge) - 1500 hrs. on 10.11.2017

8.4 Deadline for purchasing bidding documents - 1500 hrs. 10.11.2017

8.5 **Bid closing 0900 hrs. on 14.11.2017 at Naval Headquarters, Colombo 01**

8.6 **Bid opening**

**\* Fresh Category - 0930 hrs. on 14.11.2017 at Tender opening office, Naval Headquarters, Colombo 01.**

**\* Dry category - 0930 hrs. on 14.11.2017, at Admiral Somathilake Dissanayake Auditorium, Naval Headquarters, Colombo 01.**

9. A complete set of bidding documents in English language may be purchase by bidders on submission of a written application to Director Naval Victualing and Clothing at the address given para 11, upon payment of non - refundable fee. Non refundable fee relevant for each Station / each category shall be in accordance with the Public Finance circular 06/2016 dated 17<sup>th</sup> June 2016.

10. Bids shall be submitted only on the bid forms purchased from the Director Naval Victualing & Clothing.

10.1. Bids with a duplicate may be sent by post under registered cover or hand delivered to the address given in para 11 or may be deposited in the tender box before the stipulated date and time as indicated in para 8.5 above. **Late bids will be rejected.** Bids will be opened in the presence of bidders or their authorized representatives who choose to attend in person at the address given in para 11.

10.2 Bids shall be **valid up to 30th of April 2018.**

10.3 Bids must accompanied by a bid security which is valid until at the **date of 28<sup>th</sup> May 2018** and bid securing declaration and addressed to the Secretary Ministry of Defence according to the formats in section IV of the Biding Documents and Bid Security Values given/specified in Annex –D of the bidding document. **If not, bids will be rejected.**

10.4 Bidder shall submit the original bid guarantee (with original letter head by the bank) with the bids, otherwise, the bids will be rejected. The Bid Guarantee shall be an unconditional on demand bank guarantee issued by bank approved by the Central Bank of Sri Lanka.

10.5 Bidder shall submit manufacture authorization certificates when required.

10.6 Bidder shall submit the samples, when requested by the authorities of Food Procurement and Monitoring Unit of Ministry of Defence. If the bidder fails to submit the sample on or before the deadline, relevant bids may liable to reject.

11. The address referred above is

Attention: Director Naval Victualing and Clothing

Address : Commander of the Navy  
Naval Headquarters  
PO Box593  
Colombo 1;

Telephone: 011 2212351 -3 Extension 12351

Fax : 0112424577

**E-mail : [nhqdnvc@navy.lk](mailto:nhqdnvc@navy.lk)**

Chairman,  
Standing Cabinet Appointed Procurement  
Committee  
Ministry of Defence