



### Invitation for Bids (IFB)

#### Procurement for Supply and Delivery of Fresh/ Dry Provisions for Sri Lanka Navy Ships/ Establishments - Year 2025

Contract Identification No SLN/VICT/01/2025

1. On behalf of the Sri Lanka Navy, the Chairman, Standing Cabinet Appointed Procurement Committee (SCAPC) of the procurement of fresh and dry provisions for the Tri Forces for Year 2025 invites sealed bids from eligible and qualified Sri Lankan business entities of Manufacturers, Wholesale and Retail Operators that have been established as a Limited Liability Company, partnership or any other establishment for the supply and delivery of below mentioned category of food items for the following stations of Sri Lanka Navy. The supply period is from **01<sup>st</sup> of January 2025 to 31<sup>st</sup> of December 2025**.

#### 1.1 Groups of Stations and Corresponding Categories

##### 1.1.1 Group A - Fresh food items

Stations	Categories of fresh food items
<u>Group A Navy Camps</u>	
1.1.1.1. Colombo South	1. Sri Lankan Breakfast/ Dinner Items
1.1.1.2. Colombo North	2. Dairy Products/ Ice Cream
1.1.1.3. Kandy	3. Vegetable & Fruits
1.1.1.4. Trincomalee	4. Frozen Food
1.1.1.5. Mullaitivu	5. Meat
1.1.1.6. Vakarai	6. Bakery Product
1.1.1.7. Kinniya	7. Fresh Fish
1.1.1.8. Thiriyaya	8. Chicken
1.1.1.9. Kankasanthurai	9. Egg Hen
1.1.1.10. Kayts	10. Coconut Without Husk
1.1.1.11. Galle	
1.1.1.12. Tangalle	
1.1.1.13. Poonewa	
1.1.1.14. Mannar	
1.1.1.15. Puttalam	
1.1.1.16. Mullikulam	
1.1.1.17. Maho	
1.1.1.18. Panama	

##### 1.1.2 Group B - Dry Food Items

Stations	Categories of Dry food Items
<u>Group B Navy Camps</u>	
1.1.2.1. Colombo South	1. Milk Powder
1.1.2.2. Colombo North	2. Bottled water
1.1.2.3. Kandy	3. Dry Fish
1.1.2.4. Trincomalee	4. Cooking Oil
1.1.2.5. Mullaitivu	5. Grains
1.1.2.6. Vakarai	6. Bakery product raw ingredients
1.1.2.7. Kankasanthurai	7. Nourishment
1.1.2.8. Galle	8. Grinded Condiments
1.1.2.9. Tangalle	9. Condiments
1.1.2.10. Poonewa	10. Sugar
1.1.2.11. Mannar	11. Canned Food
1.1.2.12. Puttalam	12. Biscuits
1.1.2.13. Mullikulam	13. Chocolates
1.1.2.14. Panama	14. Pasta
	15. Cordial/ Jam/ Sauce/ Chutney
	16. Rice
	17. Other items
	18. Tea Leaves
	19. Ration Packets
	20. Thalakerali

- 1.2 Details and specifications of each category of food items will be provided in the bidding document. All the food items should be supplied in good condition for consumption. The quality standards are specified in the bidding document and respective annexures of the bidding document and accordingly all the supplies should be in accordance with the Food Act No.26 of 1980 as amended and regulations enacted therein from time to time.

#### 1.3 Submission of bids under each camp/ station and category of food items.

- 1.3.1 Bids should be submitted as per station basis and per category basis separately. For a bid of particular category of a station, bidder should bid for all items in that category. If the bidder fails to bid for all the items in particular category, such bids will be considered as non-responsive.

- 1.3.2 Depending on the capacities of the bidder, which are subjected to be evaluated by the purchaser, any bidder can submit bids for one station or more than one station and respective category of items separately, for which two groups are described below.

##### 1.3.2.1 Group A - Supply of fresh food category for individual Ships/ Establishments

This group consists of 180 bids (18 Stations x 10 Categories = 180 bids) and shall be considered as separate procurements. Evaluation and selection process shall be executed separately.

##### 1.3.2.2 Group B - Supply of dry food category for individual Ships/Establishments

This group consists of 271 bids (14 Stations x 19 Categories + Ration Packets Stations 05 = 271 bids) and shall be considered as separate procurements. Evaluation and selection process shall be executed separately.

2. Selected suppliers should be responsible for arranging the transport to the relevant delivery station and detachments as the part of the contract. The details with regard to the relevant delivery station and detachments are indicated in the bidding document.
3. Bidding will be conducted through the National Competitive Bidding (NCB) procedure as per Clause 3.2 of the Government Procurement Guideline 2006. Only local bidders are permitted to bid.
4. Bidder shall have not been blacklisted.
5. All Documents pertaining to the requirements should be submitted along with the bid. At the post qualification stage and these qualification requirements are duly quantified as against the maximum contract amount to be awarded for any lowest evaluated substantially responsive bidder, as described in the detailed methodology stated in the bidding document. The following minimum eligibility criteria shall be fulfilled.

- 5.1 The minimum Average Annual Turnover in relevant field of Food supply for **any 2 financial years within preceding 3 years of Rs. 10 Mn.** to be confirmed through respective audited financial statements.

- 5.2 The minimum amounts of liquid assets (Based on Financial Statements 2023/2024) of **Rs. 5 Mn.** (cash in hand, cash at bank, short term investments and accounts receivables) to be confirmed through respective audited financial statements.

However, if non audited financial statements are submitted with the bids for the **financial year 2023/2024**, bidder should submit **audited financial statements on or before 30.08.2024** at the Post Qualification Verification Stage.

- 5.3 The minimum amount of **Rs.5 Mn** of credit facilities should be guaranteed by any commercial bank or any financial institution operating in Sri Lanka, approved by the Central Bank of Sri Lanka (exclusively for this tender)

- 5.4 In case of supply and delivery of **fresh food items**, bidder should possess adequate storage facilities specifying the methodology of providing required storage, cold/ cool room facilities and freezer trucks. (Either as the bidder's own or on lease/ rental basis etc). Additional details in this regard are provided in the Bidding Documents.

- 5.5 In case of **dry food items**, bidder should possess adequate storage facilities specifying the methodology of providing required storage/ warehouse and transport facilities, (Either as the bidder's own or on lease/ rental basis etc). Additional details in this regard are provided in the Bidding Documents.

- 5.6 **Past similar experience of food supplies during two (02) years within recent last five (5) years including contracts relating to supply of food items (wholesale/ retail business) to any institutes (public or private).**

6. Dates and times of issuance of Bid documents, receiving of bids and opening of bids are as follows:

Commencement of Issuing Bidding Documents from	- 27.06.2024
Last date and time for issuing Bidding Documents	- Up to 3.00 pm on 28.07.2024
Last date and time for submission/ closing Bids	- Up to 9.00 am on 29.07.2024
Venue, Date and Time for Opening of Bids	- At 9.30 am on 29.07.2024

(at Admiral Somathilaka Dissanayake Auditorium, Navy Headquarters )

7. A Pre-Bid meeting will be held at **10.00 am on 09.07.2024** at **1<sup>st</sup> floor Nandimithra auditorium of the Ministry of Defence, Defence Headquarters Complex, Sri Jayawardenepura, Kotte.**

8. A complete set of bidding documents in English language may be purchased by bidders on submission of a written application to Director Naval (Victualing and Clothing), Sri Lanka Navy at the address given in Para 16, upon payment of non- refundable fee. Non-refundable fee relevant for each station/ each bid shall be in accordance with the Public Finance Circular No.06/2016 dated 17.06.2016. (The schedule of respective non-refundable tender fee of bids can be obtained from the Director Naval (Victualing and Clothing), Sri Lanka Navy, address given in Para 16).

9. For the submission of bids, bidders should use only the forms as given in the bidding document. Original sealed bids and duplicate sealed bids should be separately submitted in one sealed cover to be sent by registered post or deposited in the tender box provided for this purpose at Gate No. 03 (Hospital Entrance) of Navy Headquarters, before the stipulated date and time as indicated in Para 6 above.

10. Bids will be opened immediately after the closing time. Late bids will be rejected. Bids will be opened in the presence of bidders or their authorized representatives .

11. Bids shall be valid up to **31<sup>st</sup> March 2025**.

12. Bids must be accompanied by a bid security **valid up to 30<sup>th</sup> April 2025** and should be addressed to **The Secretary to the Ministry of Defence**. The Bid security should be issued by a commercial bank operating in Sri Lanka which is approved by the Central Bank of Sri Lanka in its original form (on the original letter head of the bank), unconditional, irrevocable and on demand. The schedule indicating the amount of the Bid security for a particular bid will be provided with the Bidding document which had set as prescribed in the Procurement Guideline 2006.

13. All the bidders are subjected to submitting the manufacturer authorization certificates as required and specified in the Bidding document.

14. Bidder shall submit the samples for particular items for which additional information is requested in the Bidding document. **If the bidder fails to submit the sample** within the given time period, relevant **bids shall not be considered for further evaluation and shall be rejected as non-responsive bids.**

15. Interested bidders may obtain further information from **Director Naval (Victualing and Clothing) at Navy Headquarters** and may inspect the bidding documents free of charge at the office of the address given in Para 16 below, from **27.06.2024 to 28.07.2024 during 09.00 a.m. to 03.00 p.m.**

16. The address referred to above is;

**Attention** : Director Naval (Victualing and Clothing)  
**Address** : The Commander of the Navy,  
 Navy Headquarters,  
 P O Box 593,  
 Colombo 01.

**Telephone Number** : 011 - 7190000 (Extension - 12351) , 011 - 7192351

**E-mail** : [nhqdnvc@navy.lk](mailto:nhqdnvc@navy.lk)

**Chairman,  
 Standing Cabinet Appointed Procurement Committee  
 Procurement of Food Items (Fresh & Dry Ration)**

**for the Tri Forces for Year 2025**

**The Ministry of Defence**

**26.06.2024**